



## MANAGER, QUALITY CONTROL

**Status:** Full Time, Employee  
**Location:** Miramar, Florida - USA  
**Work Status:** Will *not* consider sponsorship for work authorization  
**Job Number:** 2009-352

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### Summary:

This position has the overall responsibility for managing the quality control labs and all activities associated with the quality testing of our products. Provide technical direction to the QC staff and support all R&D activities related to product development and analytical development. Coordinate the transfer of analytical methods from and to the QC labs within departments at Aveva, Nitto Denko companies, external clients or contract labs.

**Essential Job Functions:** *This is not intended as a comprehensive list; it is the intent to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and, may be required to perform additional, position-specific tasks.*

- Maintains quality systems within QC department
- Managerial level review of all QC documentation, validation protocol and reports
- Acts as liaison for customer and provide QC responses during clients and/or regulatory audits
- Schedules and tracks internal audit programs
- Coordinates and completes QC method transfers
- Managers QC investigations and fully supports of product investigation as deemed necessary by the QA Department
- Schedules workload and delivers on-time data for raw material, in-process and finished product release
- Trains staff and keeps up to date on technical and regulatory compliance issues
- Tracks and maintains Preventive Maintenance and Equipment files

### Required Knowledge and Skills:

To perform this job successfully, the incumbent must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and ability required. Reasonable accommodations may be made to enable incumbents with disabilities to perform the essential duties.

- Ability to work with minimal supervision and rely on experience and good judgment to plan and accomplish assigned goals
- Able to manage several projects simultaneously and be responsive and adaptable to project/task change based on business requirements
- Hands-on work style and ability to work side by side with staff members
- Ability to understand and balance the business needs versus scientific needs
- Strong interpersonal skills to interface with many levels of an organization. Must maintain a friendly, cooperative, stable demeanor
- Strong project management skills

- Knowledge of quality systems
- Computer literate with the ability to use Microsoft Excel, Word, Power Point and Access
- Knowledge of Data Handling Chromatographic Systems, such as Empower® or similar data chromatography software
- Ability to perform tasks of substantial variety and complexity and to serve as a resource in the resolution of complex problems and issues
- Ability to adapt procedures, techniques, tools, materials, and/or equipment to meet special needs
- Strong experience in HPLC, GC, and method validation.
- Thorough knowledge of GMPs
- Supervise all of the microbiology activities to fully support Aveva's operation.

**Physical Requirements and Working Conditions:**

*The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Periodic lifting, bending or reaching when working in laboratory
- Frequent sitting
- Frequent walking, between departments and on premises
- While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, fumes or airborne particles, and toxic or caustic chemicals.
- The noise level in the work environment is usually moderate.

**Minimum Qualifications:**

BS or higher degree in Chemistry or pharmaceutical related scientific field.

Normally requires five (5) to ten (10) years directly related and progressively supervisory experience. Normally requires at least ten (10) years of pharmaceutical or directly related experience.

For consideration, submit resume to: [careers@avevadds.com](mailto:careers@avevadds.com).

**No phone calls please.**

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