



TRENDING ANALYST, PRODUCTION

Status: Full Time, Employee
Location: Miramar, Florida - USA
Work Status: Will *not* consider sponsorship for work authorization
Job Number: 2010-422

Summary:

- Data entry and quantitative evaluation of production data.
- Monitors the department flow of materials and labor in SAP
- Displays information through databases, reports and scheduling boards.
- Investigates departmental monthly financial variances
- Completes SPC workbooks.

Essential Job Functions: This is not intended as a comprehensive list; it is the intent to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and, may be required to perform additional, position-specific tasks.

- Enter data from production batch records and forms into databases, spreadsheets or onto scheduling boards.
- Design and manage specialized databases including collection, analysis, and interpretation of data.
- Analyze and interpret data from batch records to identify labor and material usage trends.
- Produce written reports documenting results of data analysis and present to interested parties.
- Work with Nitto Japan to provide required information for financial and cost savings programs.
- Analyzes and resolves database related problems; downloads/uploads data and files between various database platforms and from external sources.
- Provides support for management for access to production database information.
- Investigates production financial variances and process order deviations.
- Conducts data analysis using statistical methods.
- Creates, monitors and trains personnel on scheduling boards.
- Creates monthly Powerpoint presentations and presents production performance to all shifts.
- Creates a production annual statistical highlights report.
- Performs data entry of on-line coat weights and completes statistical process control workbooks.
- Performs special projects and assignments as needed.
- Performs miscellaneous duties as assigned by the Director or Vice-President of Production.

Required Knowledge and Skills:

- Must be a detail-oriented individual.
- Must communicate clearly and effectively with all production and support personnel, management and the Nitto Japan site.
- Must be able to use Microsoft Suite.
- Able to read, write and word process English.
- Strong mathematical skills required with some basic statistics.

Physical Requirements and Working Conditions:

While performing the duties of this job, the employee is normally seated. The employee is occasionally required to walk or stand. The normal work environment for this position is an office setting. The employee may need to occasionally visit the production floor to retrieve batch documentation or SAP information.

Minimum Qualifications:

A Bachelor's or Associate's degree from an accredited college or university and 1-2 years experience. Microsoft Office Programs knowledge. SAP experience preferred.

For consideration, submit resume to: careers@avevadds.com.

No phone calls please.

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